



**July 2009**

**Playcare Volunteer**  
Downtown YMCA-YWCA

**Nature and Scope:**

The Playcare volunteer provides excellence in customer service and support, to the members who use the drop in Playcare service at the Downtown Y. Reporting to the Membership Services Supervisor, the volunteer in this position will support the Playcare staff. The volunteer in this position will help to create and maintain a welcoming, friendly, safe and respectful environment which affirms and promotes the dignity of people with diverse backgrounds, and needs; does not tolerate abusive behavior and reinforces socially responsible behavior. This person will be responsible to create a safe and stimulating environment for children while their parent(s) work out in the facility.

The Playcare volunteer will be based at the Downtown YMCA-YWCA facility. The successful candidate will be available to volunteer Tuesday or Thursday evenings from 5:00pm -7:00pm. The candidate for this position must be comfortable working with children ages 3 month – 6 years.

**Responsibilities:**

- To support the Playcare staff while following the rules and guidelines set out by the YMCA-YWCA of Greater Victoria.
- To engage child members in safe and stimulating activities.
- To create a safe, friendly and welcoming atmosphere.
- To assist in cleaning procedures.
- To ensure excellent customer services is provided.
- To maintain and develop relationships with members, participants, staff and other volunteers within the YMCA-YWCA.

**Qualifications:**

- Experience in Early Childhood Care is preferred.
- Organized, reliable and dependable.
- Experience in leading activities for children ages 6 months - 6 years.
- A clear Criminal Reference Check is required.
- Standard First Aid and CPR-C is required.

***Please forward applications to:***

Membership Services Supervisor, Downtown Branch  
851 Broughton Street  
Victoria, BC V8W 1E5  
Fax: (250) 380-1933

**Email:** [leccleston@victoriay.com](mailto:leccleston@victoriay.com)