



**July 29, 2010**

**Downtown Branch  
Lifeguards, Instructors, Aquafit Instructors**

**Placement:** September 2010  
**Wage Range:** \$16.95 – 18.45 per hour  
**Hours of Work:** Variable

**Nature and Scope:**

The Aquatic Staff team provides high quality programs and services to our members and participants, and works as a member of the Health, Fitness and Recreation program team. This includes maintaining a safe aquatic environment, educating the public regarding safe swimming habits, and providing progressive swimming instruction in the YMCA aquatic system.

Reporting to the Aquatic Programmers, Aquatic Team members will have a demonstrated personal interest in fitness and a variety of aquatics programs. Due to the seasonal peaks in our operation, the work schedule will flex to accommodate the needs of our members and participants. The shifts may vary including weekends and early mornings. This is classified as a Casual position; in addition to the hourly wage, the incumbent will qualify for 4% vacation pay, a free fitness membership, and uniform.

**Responsibilities:**

*(As relevant to the specific position with the Aquatic team)*

- Provides excellent customer service to members, volunteers, and staff
- Ensures all safety and life guarding procedures are adhered to, and in the event of an emergency responds as trained by the Association
- Enforces all rules and regulations and maintain order in his/her designated area as a proactive approach to ensuring safety and accident prevention
- Plans, organizes and implements core lesson plans/daily lesson plans, progress reports and evaluations
- Maintains accurate, up to date progress sheets and records for participants
- Keeps Daily Log up to date and accurate
- Set-up and take-down lane markers, program and other equipment as required
- Ensure that equipment is safe and in good repair (report immediately any malfunctions and remove any damaged equipment immediately)

- Maintenance and cleaning duties as required
- Assist in the supervision and leadership of assistant instructors and volunteers
- Demonstrates a commitment to safe work practices – role models safe work procedures
- Models appropriate behaviours in line with our Mission, Vision and Values
- Develops and maintain professional and courteous relationships with members and participants
- Contribute as a member of our staff team in the overall operation of the Downtown Branch, including performing other duties as assigned

**Qualifications:**

- Required:
  - NLS certification
  - YSI or WSI Certification
  - Standard First Aid and CPR-C certification
  - Clear Criminal Reference Check
- Desirable:
  - Lifesaving Instructor Certification
  - Aquafit Instructors – YMCA or BCRPA certification required
  - Coaches – NCCP certification required

**Competencies**

- Commitment to Organization Vision and Values
- Commitment to Health and Safety
- Customer Service
- Teamwork
- Communication
- Problem solving
- Planning and Organization

**Please forward applications by August 6, 2010 to:**

Aquatic Programmer  
 YMCA-YWCA of Greater Victoria  
 851 Broughton Street  
 Victoria, BC V8W 1E5  
 Fax: 250-380-1933  
 Phone: 250-418-1838  
 Email: ewestsadler@victoriay.com

***The YMCA-YWCA of Greater Victoria is an equal opportunity employer.***