



July 2010

**Placement: September 2010  
Volunteer Gymnastics Assistants (2 positions)**

**Nature and Scope:**

The Volunteer Gymnastics Assistant provides excellence in customer service and support, to the members and participants who register in the Youth Gymnastics programs. Reporting to the Recreation and Sports Coordinator, the volunteer in this position will assist and support the Gymnastics Instructor(s). This volunteer will help to create and maintain a welcoming, friendly, safe and respectful environment which affirms and promotes the dignity of people with diverse backgrounds, and needs; does not tolerate abusive behavior and reinforces socially responsible behavior. This person will take attendance and assist in teaching basic skills of recreational gymnastics, while creating positive relationships with members and participants.

The Volunteer Gymnastics Assistant will be based at the Downtown YMCA-YWCA facility, and should be available on Saturdays from 9:45am – 1:15pm. The successful candidate for this position will work as a part of a volunteer/staff team.

**Responsibilities:**

- To monitor the program area while creating a safe, welcoming and friendly atmosphere.
- To ensure attendance is taken.
- To lead sport and/or fun games.
- To ensure excellent customer services is provided.
- To work with other staff and volunteers teaching the basic skills of recreational gymnastics.
- To maintain and develop relationships with members, participants, staff and other volunteers within the YMCA-YWCA.

**Qualifications:**

- Gymnastics experience is preferred.
- Reliable and dependable.
- Experience in leading activities for youth ages 3 – 8 years.
- Clear Criminal Reference Check is required.
- Standard First Aid and CPR-C is required.

***Please forward applications by August 15<sup>th</sup> to:***

Recreation and Sports Coordinator, Downtown Branch  
851 Broughton Street  
Victoria, BC V8W 1E5  
Fax: (250) 380-1933  
Email: [syates@victoriay.com](mailto:syates@victoriay.com)

***The YMCA-YWCA of Greater Victoria is an equal opportunity employer.***