



**January 2012**

**Children's Program Volunteers (4 positions)**

Downtown YMCA-YWCA

**Nature and Scope:**

The Children's Program Volunteer(s) provides excellence in customer service and support, to the members and participants who access the youth recreational programs. Reporting to the Recreation and Sports Coordinator, the volunteer in this position will assist staff during programs, set up and take down equipment and monitor program spaces for safety. Programs that volunteers may assist in include children's gymnastics, crafts and the Toy Lending Library. The volunteer in this position will help to create and maintain a welcoming, friendly, and respectful environment which affirms and promotes the dignity of people with diverse backgrounds, and needs; does not tolerate abusive behavior and reinforces socially responsible behavior.

The Children's Program Volunteer(s) will be based at the Downtown YMCA-YWCA facility, and should be available for **one** of the following shifts: Tuesdays or Wednesdays 3:30 – 5:00pm, Sundays 10:15am – 12:15pm, 12:00 – 2:00pm. Volunteers must be able to commit a minimum of 6 months if successful.

**Responsibilities:**

- To monitor the program areas while creating a safe, welcoming and friendly atmosphere.
- To maintain attendance through sign in/out procedures.
- To lead age appropriate games/activities as directed.
- To ensure excellent customer services is provided.
- To maintain and develop relationships with members, participants, staff and other volunteers within the YMCA-YWCA.

**Qualifications:**

- Experience in leading activities for children ages 3 to 12 years.
- Reliable and dependable.
- Clear Criminal Reference Check with vulnerable sector screening is required.
- Standard First Aid and CPR-C is required.

***Please forward applications to:***

Youth Programmer, Downtown Branch  
851 Broughton Street  
Victoria, BC V8W 1E5  
Fax: (250) 380-1933  
**Email:** [lcohlmeier@victoriay.com](mailto:lcohlmeier@victoriay.com)

*The YMCA-YWCA of Greater Victoria is an equal opportunity employer.*